



REO Asset Intake Sheet

Prepared for real estate and property management use. Complete all applicable sections.

Asset Manager Name: _____

Loan Number: _____

Property Address: _____

Vacant or Occupied: _____

Lockbox Installed: Yes / No

Utility Status: _____

Property Secured: Yes / No

Winterized: Yes / No

Repair Estimates Needed: Yes / No

Recommended List Price: _____

Additional Asset Notes: _____